

## HOW TO SELF REGISTER ON MY FOOTBALL CLUB

All players must self register on My Football Club to be eligible to play for an SJSA team for the 2016 season.

Please follow the following instructions to register:

### LOGIN

1. Go to the MyFootballClub website: [www.myfootballclub.com.au](http://www.myfootballclub.com.au)
2. Click on "Register Now"
3. Select "Player Registration" at the bottom of the page.
4. Select the first option – "Click here to proceed to the login pages"
5. Login using your FFA number and password

### START REGISTRATION

6. After you log in click on "Make a Registration" or "Register Now".
7. Check that your contact details are correct.
8. All players playing in age groups Under 12 & above must upload a photo with their registration.

Make sure your photo is recent and appropriate.

**Registrations with in-appropriate photos will be rejected!**

Photos must be a passport style photo from the shoulders up with no hats or sunglasses.



9. Make sure the mandatory fields have been entered and click the "Proceed with Registration" button.
10. On the next screen, enter in the club name which is **Shepparton Junior Soccer Association**. (If you get a message saying there are no packages then click OK and check the club name.)
11. Select the Registration role as: "Player". (Note: If this is the first time you have registered to play football in Australia you will need to confirm whether you played in another country.)
12. Select the correct Registration Package that applies to your school team.
13. Then click the "Add" button.
14. Click the Next button at the bottom of the screen.
15. Answer the Yes/No question at the top. Read and acknowledge all the Terms and Conditions then click Next.
16. Select "Manual Payment at Club" button to pay at one of our club registration nights.

**PAYMENT MUST BE MADE TO YOUR SCHOOL BEFORE YOUR REGISTRATION WILL BE ACCEPTED.**

17. Answer the questions on the last page and click the "Save All Answers" button.  
Your registration has now been submitted. Make sure you have paid your fees and completed any necessary ID checks, etc.

### WHERE DO I GO IF I NEED HELP WITH MY REGISTRATION?

If you have any trouble with your registration you can use the following resources to help you.

- Visit the FAQ's page on the MyFootballClub website.
- View the Player Registration guides and videos which are on the Resources page of the MyFootballClub website.
- Call FFA Support Centre (02) 8020 4199 particularly if you are having problems with your password to login.